Graduate Literature Seminar – Common Points from Faculty and Student Feedback

1. Summary of Science
   - More Chemistry Content
   - Framing of the problem
   - Big Picture
   - References
   - Research
   - Primary Literature (good)
   - Books (not heavily relied upon)
   - Review Articles (not heavily relied upon)
   - Background information presented clearly
   - Theory explained
   - Subject interesting and timely
   - Topic Choice
   - Green? discuss
   - Motivation
   - Breadth vs. Depth

2. Putting together a clear, well-ordered presentation
   - Balance information on slide
   - 30-35 minutes long
   - Bring audience up to speed
   - Slides easy to understand
   - Topic presented in context with current science
   - Unbiased
   - Data presented and used effectively to draw conclusions
   - Spelling
   - Slide design
   - Clear flow to talk
   - Organization of talk
   - Number of points per slide
   - Unnecessary information presented

3. Presenting to audience – teaching the audience
   - Time management
   - Professionalism
   - Engage the room
   - Make eye contact
   - Don’t read the slides
   - Don’t read your notes
   - Present topics at a Graduate Level, but bring audience up to speed quickly
   - Answer questions
   - Familiarity and comfort with information
   - Explaining figures in slides
   - Explaining equations in context of talk
   - Speak slowly and clearly